



JQ Chai Accounting and Management Services (NF1706) A member firm of Malaysian Institute of Accountants
Sublot 396 of Lot 2071, Block 24 of Taman Suria 1
Jalan Datuk Mohammad Musa, 94300 K. Samarahan
Contact: 60 16-873 0161 (Managing Partner)

Internship Application Form

Section A: Personal Information

Full name (As per NRIC) : _____

Identification no. : _____

Gender : _____ Age : _____

Address : _____

Nationality : _____ Marital status : _____

Race : _____ Religion : _____

Spoken language : _____

Your personal goal (s) : _____

Section B: Education Records

School/Institution	Field of Study/Major	Period of study		Grade
		From (Year)	To (Year)	

Scholarships/Awards obtained:

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Section C: Family Members

Name	Relationship	Age	Occupation / Employer

Section D: Past Employment/Experience

Company Name & Position Held (Starting from the most recent employment)	Period Employed		Last Drawn Salary	Reasons for Leaving
	From	To		

Section E: Personal Qualities

Strengths : _____

Weakness : _____

Section F: Reasons for Applying for Internship

Reasons why would you choose our Firm

Reasons why would you want to join an internship program

Internship period applying
 From: _____ To: _____

*Minimum period is One (1) Month

Section G: Declaration

1) Have you ever suffered from any allergy, illness, injuries and/ or treated with medication or hospitalised during the past 36 months other than minor ailments or sickness (if you are not sure please indicate so)? Details:	Yes	No
2) Have you ever taken or file any action against your past employer(s) for any civil or industrial relations action in any court or labour office? Details:	Yes	No
3) Have you ever been dismissed / terminated by any of your previous employers? Details:	Yes	No
4) Have you ever been declared bankrupt in Malaysia or elsewhere? Details:	Yes	No
5) Have you ever been charged / convicted for any criminal offences in Malaysia or elsewhere? Details:	Yes	No
6) Are you related to anyone previously/ currently working in this Company or its subsidiaries / branches and related companies? Details:	Yes	No
7) Do you currently engage yourself or hold any ownership / directorship in any work or business in Malaysia or elsewhere? Details:	Yes	No

I declare that the above information, the supporting documents enclosed and those attached in separate sheets (if any) given by me, are to the best of my knowledge and belief, true and accurate.

I understand and accept that should I be found to have withheld any information required or provided any false information/ documents for whatever reasons either verbally or in writing, any employment which may be offered to me shall be considered void and the Company reserves the right to terminate my service without prior notice.

_____ (Signature)

Applicant name :

Date of application :